



The Planning Committee of the



28th Annual 4-H Family Learning Day

invites you
to be a session presenter
Saturday, February 25, 2017

Family Learning Day is an opportunity for 4-H members (grades K-12), leaders and parents to learn a new skill. Please help make this day a success by volunteering to teach a session or two. If you need help with your session, invite another person to co-teach with you. The program is held at UW Fond du Lac. Sessions 2 and 3 are 90 minutes, while sessions 1 and 4 are 60 minutes. Indicate the length and time of day that fits your needs. You may repeat your session if you wish. Complete the bottom half of the sheet and return it to the Extension Office, 227 Admin/Extension Bldg., 400 University Dr., Fond du Lac WI 54935, or denise.retzleff@ces.uwex.edu before **November 30**. You will receive notice of the number of participants in your session approximately 2 weeks prior to the event. Again this year, the Fond du Lac County 4-H Adult Leaders Association will provide lunch for presenters who request it on this registration form. Committee members are Judy Bertram, Kimberly Carey, Lorna Bock and Tonille Westphal. Questions: Contact Denise Retzleff, 4-H Youth Development Educator at UW-Extension 929-3170.

Family Learning Day Session Presenter Registration

Name of Session: _____
Instructors Name: _____ Name: _____
Address: _____ Address: _____
Phone: _____ Phone: _____
E-mail: _____ E-mail: _____

If more than 2 presenters, list names, addresses and phone numbers on the back.

Rank your time preferences based upon the length of your session (1, 2, 3, 4). We will attempt to accommodate your choices for time of day:

9:00-10:00 a.m. (60 min) _____ 10:15-11:45 a.m. (90 min) _____ 12:30-2:00 p.m. (90 min) _____
2:15-3:15 p.m. (60 min) _____

How many times would you be willing to teach a session: Circle (1 , 2)

Minimum number of participants to hold session: _____

Maximum number of participants: _____

If you want only certain ages in the session, please specify the ages: _____

Estimated cost (if any) \$_____ per participant (Cost may not exceed \$9.00. You will need to turn in receipts for expenses in order to be reimbursed.)

Presenters need to bring all materials that participants will need in order to complete this session.

List equipment or special needs, ie. TV, DVD player, projector, screen, copies of handouts, extra time before or after session to set up/take down _____

Brief description of session to be used in brochure: _____

Lunch will be provided for presenters if you request it on this form. Please indicate your interest: ____ Yes, I will be eating lunch at FLD. (____ Number of presenters). ____ No, I will not be having lunch.

Please plan your sessions so that participants remain in the session for the entire time period.

Fifteen minutes are allowed between sessions.