2015 4-H CAMP COUNSELOR APPLICATION INFORMATION
(Please read this page before completing application, as there are changes. It does not need to be submitted with the application.)

QUALIFICATIONS:
1. Be a current Fond du Lac County 4-H member.
2. Have completed Sophomore year of High School by June 10, 2015
3. Include one letter of recommendation from a non-family member.
4. Attend a counselor interview January 14 or 17, 2015
5. Attend the camp retreat and all required meetings.
6. Sign and abide by Code of Conduct

APPLICATION PROCESS:
1. Submit the application by 4:30 P.M. on Friday January 03, 2015 via e-mail to angela.folske@ces.uwex.edu E-mail application is preferred. Put “4-H Camp Counselor” in the subject line. You will get a reply if your application was received. Paper applications may be mailed to UW-Extension, 227 Admin/Extension Bldg, 400 University Dr., Fond du Lac, WI, 54935. Fax: 920-929-3181.
2. Attend counselor interviews on either Wednesday, January 14, 2015 or Saturday, January 17, 2015.
3. Attend the camp planning retreat on Friday evening and Saturday, February 06 and 07 2015.
4. Attend all necessary meetings that are scheduled in spring and summer.
5. Attend camp from June 10-13, 2015.

PLEASE NOTE:
1. Counselors will be interviewed prior to the camp planning retreat. After the interviews the interview committee will select counselors, based on their interviews. Counselors will be notified if they are selected, and will not attend the retreat if they are not selected to be 2014 Camp Counselors.
2. If you are unable to attend the camp planning retreat on February 06-07, 2015, you will be ineligible to be a camp counselor at the 2015 4-H Camp. There will be mandatory training sessions completed at the retreat.
3. Youth counselors will be in charge of planning camp during the retreat. The committee will observe the youth counselors during the retreat, also, as a means of analyzing their leadership skills in action.

POSITION DESCRIPTIONS
If applying for a Youth Director, plan to attend a retreat and training planning meeting on Saturday January 17, 2015 at 11:30 am at UW Fond du Lac.

YOUTH DIRECTORS
Applicants must have been a camp counselor in the past. The directors will cohesively assist in writing agendas, leading camp planning meetings as needed, assist with supply shopping, oversee all activities at camp, post daily schedules every morning of camp, etc. The directors will also assist the committee chairs to conduct wrap-up meeting at the end of each day at camp. Directors will counsel help other counselors in fulfilling their responsibilities. The directors will
work with Extension Office staff, adult counselors, and adult committee members to maintain a happy, healthy, and safe learning environment. The directors will serve a two year commitment.

Counselor Duties

- Assume responsibility of the safety of campers and report all incidences to the nurse or adult counselors
- Follow camp objectives, rules, policies, and guidelines
- Assist with all camp activities
- Problem solve through situations and seek assistance from an adult counselor when necessary
- Attend all scheduled meetings and trainings
- Participate enthusiastically
- Follow all directions
- Ensure all youth are comfortable, safe, and included
- Know where your campers are at all times
- Perform all duties that are assigned
- HAVE FUN!!